



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**April 4, 2016**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor James Roberson, Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

**ABSENT:** No one.

**Staff Members Present:** Clyde Holt, Town Attorney; Suzanne Yeatts, Administrative Services Director; Whitney Ledford, Town Clerk; Brian Bowman, Communications Director; Lawrence Capps, Police Chief; Tina Cheek, Parks, Recreation, and Cultural Programs Director; Chris Hills, Development Services Director; Jennifer Currin, Senior Planner Current; Tim Guffey, Fire Chief.

Meeting called to order by Mayor Roberson at 7:00 p.m.

### WELCOME

Welcome by Mayor Roberson.

### INVOCATION

Invocation by Councilor Tripp.

### ITEM I. ADOPTION OF AGENDA

**...Motion by Mayor Pro Tem Chalk to adopt the agenda. Motion seconded by Councilor Swan and carried unanimously.**

### ITEM II. APPROVAL OF MINUTES

**...Motion by Mayor Pro Tem Chalk to approve the minutes from March 7, 2016 and March 16, 2016. Motion seconded by Councilor Young and carried unanimously.**

## ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

## Arbor Day Proclamation

Senior Planner Jenifer Currin presented plans for the annual Arbor Day Celebration and thanked the Public Works and Parks and Recreation Departments for their support with this event. Ms. Currin requested that Council proclaim Friday, April 15, 2016 Arbor Day in the Town of Knightdale.

Mayor Roberson proclaimed April 15, 2016 as Arbor Day in the Town of Knightdale.

## ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.**

## A. Open to the Public

Patrice Bayyan, Executive Director of the Knightdale Chamber of Commerce, reminded Council of the Knightdale Chamber Annual Awards Recognition and Reception on May 3, 2016, and encouraged Council members and the community to attend this event.

No one else approached.

## B. Report on Citizen Inquiries

Nothing at this time.

## ITEM V. CONSENT AGENDA

## A. Police Grant Application Approval

**...Approve the Police Department's application for the CVS Health Safer Communities Grant.**

## B. Budget Amendment 2016 08

**...Adopt Budget Amendment 2016 08.**

## C. First Avenue Properties

Resolution #16-04-04-001

**... Adopt Resolution #16-04-04-001, declaring the structures at 716 N. First Avenue and 700 N. First Avenue as surplus to the Town's needs and authorizing their sale or demolition.**

**...Motion by Councilor Tripp to approve the Consent Agenda. Motion seconded by Councilor Young and carried unanimously.**

## ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

## ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZMA-1-16 StoneRiver Subdivision Rezoning

Public Hearing opened at 7:07 p.m.

Senior Planner Jennifer Currin presented a Zoning Map Amendment request to rezone 144.47± acres from General Residential-8 to General Residential-8 Planned Residential Development for single family residential development. This land is located south of I-495, east of the Neuse River, and adjacent to the Cheswick subdivision on Hodge Road. Ms. Currin recommended Council continue the public hearing; refer ZMA-1-16, StoneRiver Planned Residential Development, to the April 11, 2016 Land Use Review Board meeting; and answered questions from Council.

Pablo Reiter and Mark MacDonald, developers representing Acraterra Land, LLC, approached Council to answer questions and to outline the steps taken to accommodate the requests from the adjacent subdivision, Cheswick.

Spencer Terry and Jim Chandler, representatives of the Timmons Group, answered questions from Council about grading the land for development.

No one else approached.

**...Motion by Councilor Mangum to continue the public hearing at 7:32 p.m. and forward ZMA-1-16, StoneRiver Planned Residential Development, to the April 11, 2016 Land Use Review Board Meeting. Motion seconded by Councilor Tripp and carried unanimously.**

## ITEM VIII. SET PUBLIC HEARINGS

None at this time.

## ITEM IX. TOWN ATTORNEY

Town Attorney Clyde Holt provided an informational update on the status of the River's Edge project stating that the Parkway Property Group requires to enter upon Town property to conduct due diligence resulting in a right of entry license agreement. This document will be signed by the Acting Town Manager.



ITEM X. OLD BUSINESS  
None at this time.

ITEM XI. NEW BUSINESS  
None at this time.

ITEM XII. OTHER BUSINESS  
Mayor Roberson commended the Knightdale Police Department on the receipt of the CALEA Accreditation Award.

Police Chief Lawrence Capps shared additional details about the award including the reaccreditation process that will occur in three years.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp noted this committee did not meet.

B. Finance

Councilor Mangum commented that the committee continued to make progress with the Town's budget requests.

C. Public Safety

Councilor Young stated that this committee will meet Wednesday, April 20, 2016.

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

**...Motion by Councilor Tripp to enter closed session at 7:37 p.m. pursuant to N.C.G.S. 143-318.11(a)6 to discuss a personnel matter. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM XV. ADJOURNMENT

**...Motion by Mayor Pro Tem Chalk at 8:36 p.m. to continue the Town Council meeting until Monday, April 11, 2016 at 5:00 p.m. in the second floor conference room of the Town Hall. Motion seconded by Councilor Tripp and carried unanimously.**

  
Town Clerk Whitney A. Ledford  
Mayor James A. Roberson